

Minutes of the Veneta Urban Renewal Agency February 9, 2009

Present: Mayor Sharon Hobart-Hardin, Darrell Carman, Marion Esty, T. J. Brooker and Sandra Larson

Others: Ric Ingham, City Administrator; Jerri Moore, Finance Director; Brian Issa, Community Services Director; Sheryl Hackett, City Recorder; Darci Henneman, Assistant City Recorder; Ken Jones, Legal Counsel; and Matt Nicholson, West Lane News

1. CALL TO ORDER

Mayor Hobart-Hardin called the Veneta Urban Renewal Agency to order at 8:25 p.m.

2. PUBLIC COMMENT

None

3. CONSENT AGENDA

MOTION: T. J. Brooker made a motion to approve the Consent Agenda as presented. Darrell Carman seconded the motion.

VOTE: Marion Esty, aye; Darrell Carman, aye; Mayor Hobart-Hardin, aye; Sandra Larson, aye; and T. J. Brooker, aye.

4. URBAN RENEWAL BANKING RESOLUTION

- a. **Resolution 83** - A RESOLUTION AUTHORIZING SIGNERS ON VARIOUS BANKING ACCOUNTS FOR THE VENETA URBAN RENEWAL AGENCY AND REPEALING RESOLUTION 77 (A)

Jerri said Resolution 83 is a simple housekeeping resolution which authorizes new signors on City banking accounts following the election of Mayor Hobart-Hardin and new Councilors.

MOTION: Darrell Carman made a motion to approve Resolution 83. Marion Esty seconded the motion which passed with a vote of 5-0.

5. PROCESS FOR AWARDING DESIGN AND ENGINEERING CONTRACT

Ric said the next step for the West Broadway re-Development and Territorial Road streetscape improvement projects is to award the design/engineering and construction management of these projects. He said staff has been working on packaging these two projects together and hopes to enter into an Intergovernmental Agreement (IGA) with Lane County for the above stated services. He said the LTD Board has authorized Lane County to complete the LTD Transit Center at Luther Lane. He said City staff would like to see these three projects be done together with Lane County providing the design/engineering and overall construction management for all three projects. He said

if the City chooses to award the projects to Lane County, an RFP process would not be necessary. He said however, the City Engineer wants to submit a bid/proposal to complete the work. He said City staff did not request a bid/proposal from Weber Elliott nor are we required to go through the RFP process if we enter into an IGA. Ric said this is information only at this point and does not require any action from the Agency. However, he has not chosen to evaluate the two proposals from a cost standpoint; he said it is more of a policy question? Should we have the County do the design/engineering and overall construction management for the projects? He said Lane County completed the Bolton Hill Road improvements at a high level of quality. He said if we do decide to go through a RFP process many proposals will be sent in.

Mayor Hobart-Hardin said she was impressed with the outcome of the Bolton Hill Road project. She said the working relationship between the City and Lane County was also a positive experience and the project seemed to be on schedule. She felt an IGA with Lane County made sense in this situation and would save staff time as well as costs.

In response to a question from Darrell Carman, Ric said he wasn't sure whether Lane County would respond to an RFP. Ric said the County provided a detailed scope of work and a not to exceed amount. He said Weber Elliott or other potential engineering firms tend to break down the cost of the project and provide a cost quote, rather than a not to exceed amount.

Darrell Carman and Mayor Hobart-Hardin could see a potential problem with the County competing with private construction companies if the City decided to send out an RFP. Mayor Hobart-Hardin said the County would probably be prohibited to respond.

Some Agency members were concerned about not allowing the private sector an opportunity to bid on the project. After much discussion, it was the consensus of the Agency to proceed with awarding the design/engineering and overall management services for the West Broadway re-Development and the Territorial Road streetscape improvement projects to Lane County. It was agreed that an RFP process would be costly and occupy too much staff time. It was agreed that even though we have a City Engineer that may not always be the right fit.

In response to a question from Mayor Hobart-Hardin on the timeline of the three projects, Ric said final adjustments to the IGA will be made in the next few weeks. He said approximately 40% of the design phase should be completed some time in March, 2009. He said bidding will start in late spring with an award of the construction in mid-summer.

In response to a question from Sandra Larson, Ric said the City Engineer is to provide services without an RFP. He said he spoke with Lane County representatives to solidify these three projects with their own in-house service providers in order for these three projects to be constructed at the same time.

In response to questions from the Agency members, Sheryl said Lane County would provide the design and engineering portion of the improvements but award the actual construction contract to a private company.

MOTION: T. J. Brooker made a motion to direct staff to move forward with drafting and executing an Intergovernmental Agreement (IGA) with Lane County to provide design/engineering and overall construction management services for the West Broadway re-Development and Territorial Road streetscape improvements. Sandra Larson seconded the motion which passed with a vote of 5-0.

Ric said the City will be requesting a modified proposal for design of the water and sewer project. He would like the Council to give him the green light to proceed with that.

6. OTHER

None

7. ADJOURN

Mayor Hobart-Hardin adjourned the Veneta Urban Renewal Agency at 8:42 p.m.

Sharon Hobart-Hardin, Mayor

Darci Henneman, Assistant City Recorder